Cultural Requirement Process Chart

Review Policy -- Study options -- Ask questions

Estimate the project Art Requirement -- Consider all possible credits and deductions
Choose an Option

On-Site Art
2%

Cultural Facility
2%

Cultural Arts Trust Fund Contribution
1%

Hire a professional cultural consultant
(this step is optional but recommended)

Submit Art Plan for On-Site Artwork
Containing:
- Context within the project
- Artist Selection Process
- Artistic Qualifications
- Schematic Design by Artist
- Public Art Budget

Submit Art Plan for Cultural Facility
Containing:
- Demonstrated Need for the Facility
- Organization Selected
- Viability of Organization
- Context within the Project
- Legal Agreement with Organization
- Cultural Facility Budget

Review of Art Plan by Staff

Review and Approval of Art Plan by Arts Commission

Joint Review and Approval by the Arts Commission and the Architectural Review Board

Complete requirement by:

Seek Approval if significant changes in Art Plan
- Submit a Complete Record
- Sign Covenant and Plan for Long-Term Maintenance

Contribute to the Cultural Arts Trust Fund at anytime prior to final inspection

Monies from the Cultural Arts Trust Fund will be appropriated annually as part of the budget process

Prior to making changes or alterations to artwork or cultural facilities, contact the City Department of Community & Cultural Services